



## **Engineering Storeman**

Kokomo Private Island, Fiji is seeking a reliable and organized individual for the **Engineering Storeman** position, to join our team and to be based at Kokomo Private Island, Kadavu.

### **Position Overview:**

We are seeking for a reliable and detail-oriented Storeman to support the Engineering Store. The successful candidate will be responsible for the efficient management of engineering materials and supplies, ensuring accurate stock control and timely distribution to relevant departments.

### **Responsibilities:**

- Receive, inspect, and record deliveries of engineering materials and consumables
- Issue stock to staff in accordance with established procedures
- Maintain accurate inventory records and assist with regular stock audits
- Organize and maintain the store to ensure accessibility, safety, and compliance
- Monitor stock levels and report shortages or discrepancies promptly
- Support the Engineering team with logistical and operational requirements

### **Skills & Qualifications:**

- Prior experience in storekeeping, warehousing, or inventory management preferred
- Strong organizational skills with attention to detail
- Ability to work independently and collaboratively within a team environment
- Basic computer literacy and familiarity with inventory systems
- Physically fit to handle materials and supplies
- Physically fit and able to handle moderate lifting duties.

If you are suitably qualified for the above position and ready to join our team, please apply.

Send your detailed CV, a cover letter and recent PP size photo

Via email to

[recruitment@kokomoislandfiji.com](mailto:recruitment@kokomoislandfiji.com)

Only shortlisted applicants will be contacted for an interview.

Applications will close on 27<sup>th</sup> May, 2026 @ 4pm.