

**CJ Patel Group** is a diverse group of companies operating with over 90 years of history across a variety of industries all with the common goal of delivering world-class products and services. The CJP Group controls operations of over 13 different companies using a variety of ownership model from joint ventures to wholly owned subsidiaries. With the head office in Suva, CJ Patel Group has extended manufacturing, sales, distribution, and service businesses in Fiji with renowned brands and products and significant exports to several countries and other regional markets such as New Zealand, East Timor, Vanuatu, Kiribati, Tonga, Samoa and Papua New Guinea.



## ACCOUNTANT - PNG

### Role Description:

**Pactrade PNG Limited** is an established FMCG distributor of Fast-Moving Consumer Goods (FMCG) and is an affiliate of CJ Patel Group of Companies in Fiji. Pactrade is seeking to recruit an experienced and detail-oriented **Accountant** to join our finance team based at **Papua New Guinea**. Reporting to the finance manager, the successful incumbent will be responsible for:

- Prepare accurate and timely monthly financial reports and support the month-end close process.
- Manage full AP/AR functions, including supplier payments, invoicing, credit control, and collections.
- Oversee inventory accounting, stock reconciliations, and variance analysis.
- Assist Finance Manager in budgeting, forecasting, and variance analysis, delivering clear reports.
- Ensure compliance with tax and statutory requirements.
- Maintain strong internal controls and support audit processes.
- Work closely with Sales, Warehouse, and Operations teams to support business performance.
- Perform detailed balance sheet reconciliations and proactively investigate and resolve variances.
- Ensure compliance with PNG tax and statutory requirements.
- Oversee inventory accounting and cost control in a distribution environment.
- Support and prepare for external and internal audits.

### Qualification, Skills and Experience:

- Bachelor's degree in Accounting, Finance, or related field.
- Professional certification (e.g., CPA, CA) or professional membership of a recognized accounting institute is desirable.
- Minimum 4–5 years' experience as an Accountant, preferably in FMCG or distribution.
- Strong understanding of inventory management and cost accounting.
- Proficiency in accounting software and Microsoft Excel.
- High attention to detail and strong analytical skills.
- Ability to work independently and meet deadlines in a fast-paced environment.
- Willing to work in Papua New Guinea.

### What We Offer:

- Opportunity to work in a dynamic and growing business
- Working with leading international brands and products.

### How to apply:

Please apply using the below online link or QR Code:

<https://jobs.hrmonise.com/details/4684/pactrade-png/accountant>

### For more information:

Email: [careers@cjpatel.com.fj](mailto:careers@cjpatel.com.fj) or Phone: (679)9924651



<https://www.linkedin.com/company/cjpatel>  
CJ Patel Group of Companies



Applications close on 16th May 2026